

संख्या क्यू/पी ई/6618/71/2023
भारत सरकार / Government of India
विदेश मंत्रालय / Ministry of External Affairs
(पी ई अनुभाग / PE Section)

New Delhi, 22nd August, 2023

The Head of Chancery,
Consulate General of India,
Hambantota.

Subject:- Appointment of **Shri Pardeep (S/o Shri Fakir Chand), Security Assistant** in the
Consulate General of India, Hambantota vice **Mohd. Parvez Khan, Security Assistant.**

Sir,

I am directed to convey the sanction of the President to the transfer of **Shri Pardeep** on
his appointment as **Security Assistant** in your Mission.

2. **His** transfer travelling allowance, joining time, preparation and travel time, composite transfer grant and transit pay and allowance in connection with **his** transfer and posting to **Consulate General of India, Hambantota** will be governed by the rules and orders as are made applicable to India-based Security Assistant from time to time. **He** will, in general, be governed by the rules and orders as mentioned in Ministry's letter No. Q/GA/791/20/89 dated 26th December, 1989.

3. The officer should submit **his** TA claim within **one twenty days** of **his** arrival at the station of posting abroad. Failure to comply with the above requirement will entail not only forfeiture of the claim but also recoveries of the entire TA advance from **his** pay bill or any of **his** dues in one instalment. If due to unforeseen circumstances the TA claim cannot be submitted within the prescribed period of **one twenty days**, **he** should intimate the position stating the full fact and details of the claim to administration well in advance for consideration.

4. The expenditure involved will be debitible as under:-

a) Composite transfer grant, advance of pay and advance of T.A. to be paid to **Shri Pardeep** will be debitible to the budget grant of the Ministry under Head 2052-00.090-02.01.12 - Foreign Travel Expenses.

b) Expenditure on air passage of the official and transportation of baggage is debitible to budget grant of this Ministry under the Head 2052-00.090-02.01.12 - Foreign Travel Expenses.

c) Joining time pay, transit pay and leave salary advance will be debitible to the budget provision of your mission and should be met from within the sanctioned budget grant.

d) The expenditure on account of CCG Grant is debitible to the budget grant of the Mission under the Head 2061-00.101.01.01.12 - Foreign Travel Expenses.

5. The official will be entitled to the same pay and allowances as applicable to the India based Security Assistants (IBSA) in the Mission.

6. **Please confirm availability of accommodation for Shri Pardeep within fifteen days.**

Yours faithfully,

(Pawan Bakshi)

Administrative Officer (PE)

Copy to:-

1. The Chief Controller of Accounts, MEA, New Delhi.
2. **Shri Pardeep, Security Assistant-designate c/o BOS-II.** The official is required to contact PE Section immediately to complete proforma for security briefing, passage advance. **It is the sole responsibility of the official to obtain necessary visas and his travel documents before proceeding abroad.**
3. PE (PR) (2 s/cs)/Cash-II / BOS/VCR.
4. The Director of Audit, Central Revenues, New Delhi.

(पवन बक्षी)
(Pawan Bakshi)
प्रशासनिक अधिकारी (पी.ई.)
Administrative Officer (PE)
विदेश मंत्रालय, नई दिल्ली
Ministry of External Affairs,
New Delhi